

Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ballpoint pen and send it to:
Leaf Water, Rocfort Road, Snodland, Kent ME6 5AH

Name(s) of bank/building society account holders

Bank/building society account number

Bank/building society branch sort code

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Name and full postal address of your bank/building society

 Postcode:

Originators identification number

Reference number

Instruction to your bank or building society

Please pay Leaf Water (AWIN) Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Leaf Water (AWIN) and if so, details will be passed electronically to my bank/building society.

Signature(s)

 Date:

Banks and building societies may not accept Direct Debit instructions for some types of account.

Please complete your details and choice of payment options in this section. This is not part of the instruction to your bank or building society and must be detached by Leaf Water (AWIN) before submission to the paying bank.

Please enter your account number as shown on your Leaf Water bill (this is the same as the reference number above)

Your name and address

 Postcode:

We will collect your Direct Debit payment according to the options you indicate below:

 In full on receipt of your bill
 Monthly on the (please select preferred day below)
 1st 7th 15th 23rd


The below Direct Debit Guarantee should be detached and retained by the payer:

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit AWIN (Leaf Water) will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request AWIN to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by AWIN or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when AWIN asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.